

Legends FC

Field Set-Up/Take-Down Instructions

For questions or problems with any field on the weekend, please call [Angela Wright at \(909\) 240-7115](tel:9092407115)
For inquiries during the week, e-mail at angela.wright@legendsfc.net

If it is an emergency and you **cannot reach Angela**, please try one of the following:
Jerry Laterza 909-630-1068 Billy Bizzaro 909-319-3451 Josh Hodges 626-347-2554

Ayala High School Field # 1 (northeast end of school; next to St. Paul Church)

- 1) At Ayala, we use the existing goals on the field : one is a football goalpost and the other is a semi-permanent soccer goal. These do not come down.
- 2) The bin we are using at Ayala High belongs to the Ayala Girls Soccer Team and is located against the wall of the school building, behind some oleander bushes, straight up from the “football goalpost” on the Varsity Field. *You cannot see the bins from the field/road*; you need to get right up to the building/bushes to see the bins. There are two bins and they are green. The bin on the left is the one we are using. The *bin will be unlocked on Saturday morning at 7:00 a.m.* and then the take-down team will lock it up at the end of the day. There is no need for a key.
- 3) Most of the time, net is already on the semi-permanent goalpost. Inside the bin will be the net for the football goalpost; a supply bag/box with zipties, stakes, hammer, tape; (4) corner flags and a stepladder.
- 4) Set-up team needs to put up the net(s) and flags. Please store supply box & stepladder back in the bin after field is set up. **DO NOT keep the supply box/stepladder on the sidelines during the day.**
- 5) Take-down team needs to take down the **net on the football goalpost** and flags (*leave the net on the other goal*), put supplies back in bag/box and return all these items and stepladder to the Ayala bin and lock the bin. (it does not require a key).
- 6) *Take-down team also needs to pick up trash from the field* and dispose of it in the Ayala trash cans on the field. Ayala custodial staff will remove trash bags.

Ruben S. Ayala Park (Full Size Fields)

- 1) Ayala Park is used for games on Sundays only. Currently using Fields # 9 & 10. We may use different and/or additional fields as the season goes on.
- 2) The goals at Ayala Park always remain set-up. Fields will already be painted. Occasionally teams may be asked to put down another coat of paint during set-up. Arrangements will be made for the stripers and paint to get to the fields.
- 3) The office at Ayala Park does not open until 9:00 a.m. so the nets/flags have to be picked up on Saturday afternoons for the Sunday games. **Arrangements for how the nets/flags get to the fields on Sunday mornings will vary from week to week.**
- 4) **Set-up team needs to:** communicate with Angela on Friday/Saturday as to the pick-up of the nets/flags for Sunday morning. There will be an orange mesh bag with 2 nets in it and 4 flags for each field. There is one plastic “Legends” box (to be shared by both fields) that has supplies in it: hammer, zipties, stakes, duct tape, etc. These are used to secure the nets to the goals. Please keep all supplies in the box and place the box in one of the orange mesh bags during the day.
- 5) **Take-down team needs to:** remove nets from each goal and put both nets into the orange mesh bag; remove corner flags; **nets, flags and supply box MUST be returned to the Ayala Park office** immediately following the last game. Office entrance is off of Edison Ave; right into entrance; left in front of batting cages to parking lot in front of office. **Pick up trash from the field areas and both sidelines and deposit it into trash cans scattered around the park.**

Rincon Park (Full Size Field)

- 1) Rincon Park is used for games on Saturdays and Sundays. There is one full size field.
- 2) There is a **Storage Bin at Rincon Park** that requires a key to open and close. Make sure someone from your team has a key. The door to the bin is a bit “tricky” to open.
- 3) The goals at Rincon are semi-permanent; do NOT disassemble them; **do NOT take the nets down**. At this time, the goals should remain in place, staked to the ground.
- 4) **Set-up team needs to:** unlock the storage bin and open big metal door; place the flags on the field; place a trash can with liner on each sideline (tie extra bags to the handles of the trash cans for use later in the day). There is a plastic crate in the front left corner of the bin that has supplies in it: hammer, zipties, stakes, duct tape, etc. Make sure the goals are secured to the ground with stakes (there are holes every so often along the base of the goals that a stake can be pounded in) and sandbags. Please keep all supplies in the bin during the day. If the field should need any additional paint, there are striper and paint in the bin. Keep the big metal door to the bin closed and locked during the day.
- 5) **Take-down team needs to:** make sure goals are still secured to the ground (re-insert stakes); pick up trash from the field areas and *both sidelines*; close and tie the trash bags and place all trash bags next to the permanent park trash can located outside of the men’s restroom. Stack the two trash cans; place flags inside and return them to the storage bin.

Sunflower (2 Short-Sided Fields)

- 1) Sunflower is used for U9 & U10 games on Saturdays and Sundays. There are two short-sided fields.
- 2) There is a **Storage Bin at Sunflower** that has a combination lock. Call LFC contact for combination.
- 3) Each team should have a key to the restrooms.
- 4) The goals (with nets) at Sunflower remain in place on the fields. Do not disassemble or take the nets off.
- 5) **Set-up team needs to:** unlock the storage bin; place the flags on the field; place a trash can with liner on each sideline (tie extra bags to the handles of the trash cans for use later in the day). There are supplies in the bin: hammer, zipties, stakes, duct tape, etc. If the fields have not been painted, there is a striper and paint in the bin. **Both fields need to be painted** even if both fields are not being used. Otherwise, we lose the “layout” of the fields and have to start over. Keep the bin closed and locked during the day. **Unlock the restroom doors**.
- 6) **Take-down team needs to:** **pick up trash from the field areas and both sidelines; pick up all trash from the restrooms**; close and tie the trash bags. All trash bags need to be taken to the dumpster in the back of the school behind the parking lot. Return the trash cans and flags to the storage bin. Make sure restrooms are in good shape and lock the doors (requires key). Make sure bin is closed and locked (combination)

Veterans Park (Pomona) Field # 4

All Field Set-Up/Take-Down at Veterans Park is done by Pomona City Staff

Please observe the following :

- 1) All fields are artificial turf. **Absolutely NO gum, seeds or gatorade on the fields; water only**
- 2) Remind your sidelines to pick up all trash
- 3) Do not move or “play on” any of the soccer goals
- 4) The other fields at the Park are allocated to other soccer groups. If there is no one on these fields, they may be used for warm-up; however, as soon as someone asks you to leave, you must do so immediately.